

Meadow's Edge Hawks

"Alive with Pride"



Meadow's...Edge...Hawks

S.O.A.R.

Safe

Organized

Accountable

Respectful

School Wide Positive Behavior Plan

Student Copy

2010-2011

Meadow's Edge Elementary School-Wide Behavioral Expectations

This guide provides specific goals, behavioral expectations, teacher and staff responsibilities, strategies for acknowledgment, procedures for handling infractions of behavioral expectations, and specific routines to be followed.

School Goal:

Students at Meadow's Edge will be a HAWK throughout the school day by following the four behavioral expectations.



- Safe
- Organized
- Accountable
- Respectful

The Four Flight Plans for S.O.A.R.:

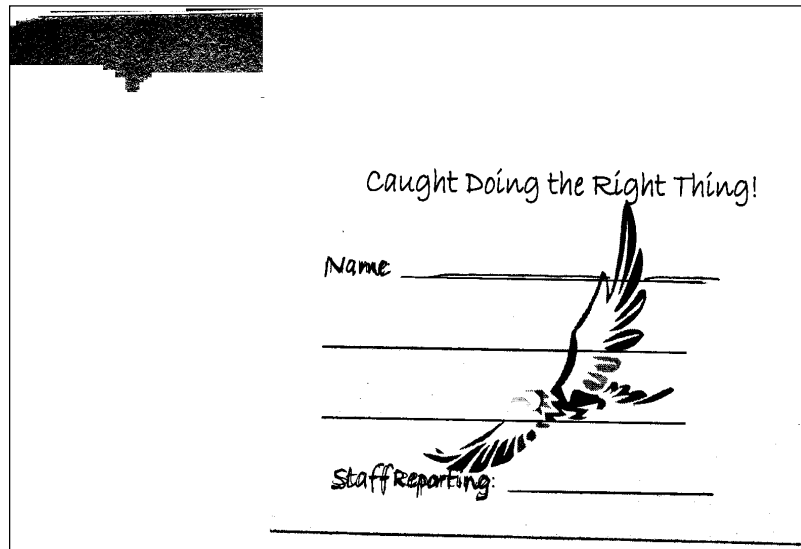
S.O.A.R. is a set of strategies and procedures to reduce school discipline problems and provide a “safety net” for students with problem behaviors.

A Positive School Wide Behavior Support Plan:

- Establishes positive and predictable expectations and procedures
- Trains adults and peers to be positive role models
- Teaches and models behavioral expectations
- Provides clear and regular positive feedback
- Acknowledges positive behaviors.
- Improves social skills and interactions
- Reinforces an environment that supports academic success.

Caught Doing the Right Thing

The Meadow's Edge Community believes that educating everyone takes everyone. We work together to ensure a safe and healthy environment that provides educational success for all.



Caught Doing the Right Thing!

Name _____

Staff Reporting: _____

Caught doing the right thing slips

Students who are exhibiting SOAR behaviors will be acknowledged by an adult who will give specific positive feedback along with a Caught Doing the Right Thing Slip.

Students receiving a Caught Doing the Right Thing slip will place it in the grade level fish bowl in the IMC. Names will be drawn and announced on the Friday morning news each week. Students will earn small prizes. At the end of the school year, students from each classroom who have earned the greatest number Caught Doing the Right Thing slips will be given recognition by earning a t-shirt.

Student Caught Doing the Right Thing Procedures

1. Slips are returned to teachers weekly to record on their database. Slips are given to students to take home and share with their parents.
2. Every staff member in the building is encouraged to present students With Caught Doing the Right Thing slips. Here is how to use them:
 Witness a student doing the right thing! Examples are helping another student, picking up trash, saying kind words to another person, giving a compliment to another student, and helping out a staff member, just to mention a few.
3. Acknowledge the student's behavior by writing a slip (adding positive words of praise, and genuinely sharing your pride in this student).
4. Give the slip to the student. Classroom teachers should make an effort to read the ticket to the class and give positive praise for good behavior. The student will be given the opportunity during the day to bring the slip to the IMC for deposit into the appropriate fish bowl.
- 5.. Every Friday as part of the morning news, Ms. Bartlett will announce the winners for the week from each grade level. Grade level winners will receive a small prize.

Voice Levels

Level "0" No talking

Level "1" Quiet, indoor voices

Level "2" Outdoor voices

Echo clap followed by "Give Me Five" countdown

Do the Hawk Walk

Eyes, Nose, Toes Forward

Hands behind back



Cafeteria Expectations

Safe in the cafeteria:

- Hands, feet & objects to self
- Eat your own food
- Raise hand for permission to be excused
- Walk

If hands have not been washed before lunch, the hand sanitizer outside the cafeteria door is used.

Organized in the cafeteria:

- Listen for your class to be called
- Think ahead to what you want to eat
- Turn in your lunch money to your classroom teacher
- Know your number or bring your card

Accountable in the cafeteria:

- Focus on eating first
- Follow cafeteria procedures*
- Clean up after yourself
- Use table manners

Respectful in the cafeteria:

- Wait your turn
- Use a soft voice
- Respond to the adult's signal for silence
- Give your attention to the cafeteria personnel while in serving zone
- Keep silent in serving zone
- Respect others' personal space

CAFETERIA PROCEDURES FOR FORGOTTEN ITEMS

Students need to raise their hands, and an adult in the cafeteria will come to them to see what is needed. That person will instruct the student on what to do. No students are to be out of their chairs, without permission, once level "0" begins.

Cafeteria Procedures

Enter the cafeteria with a Level "0" voice

Students sit at their tables.

The students are called up by the teacher's name.

Wait and listen for your class to be called to line up.

Line up quietly keeping hands and feet to self.

Keep silent in the serving zone.

Give your attention to the cafeteria personnel.

Walk to your table.

Remain seated facing forward.

When the last person is served by the lunch staff and comes out of the kitchen, a level "0" will be called by the adult. This time is to ensure that all students have sufficient time to eat.

Use a "0" voice until you have finished eating, then you can go to a level "1", Listen to the adults for any changes.

Talk only to those across and next to you.

For adult assistance, raise your hand and wait.

Eat your food only.

Use appropriate "restaurant" manners.

When finished, pick up all trash, and take your tray up.

Put all uneaten food and trash into the trash can carefully.

Pick up any food or trash you drop on the floor at the trash can.

When verbally prompted, students line up to exit at a level "0" voice.

Respect all adults

Follow adult directions.

No food is allowed to be taken from the cafeteria, unless it is food purchased as snacks, such as chips, Fruit Roll-ups, or Fruit Snacks.

Puzzles or games located in the center of each table, may only be played when students have cleaned up from lunch.

Hallway Expectations

Safe in the hallway:

- In groups of more than two, walk single file
- Hands, feet & objects to self
- Walk on the right of the hallway
- Look straight ahead

Organized in the hallway:

- Keep backpack closed
- Stay with your class

Accountable in the hallway:

- ◆ Go directly to your destination
- ◆ Keep hands and feet to self
- ◆ Use the Hawks' Walk: Eyes, Nose, Toes Forward, Hands Behind your Back

Respectful in the hallway:

- Respect others' personal space
- Use soft voice
- Walk silently when with your class

Restroom Expectations

Safe in the restroom:

- Use restroom facility appropriately
- Keep water in the sink
- Walk in the restroom
- Tell an adult if restroom needs attention

Organized in the restroom:

- Follow 1, 2, 3 procedures*

Accountable in the restroom:

- Use water, soap and paper towels sparingly
- Flush toilet after use
- Keep restrooms clean
- Return directly to class or designated area when finished

Respectful in the restroom:

- Observe personal space
- Lock stalls when entering and unlock when leaving
- Respect privacy
- Use a soft voice

*1-2-3 Procedures Hand Washing

- ❖ **One** Squirt
- ❖ **Two** hands
- ❖ **Three** pulls on paper towels
- o Dry hands
- o Throw paper towels in the trash can
- o Walk back to designated area

Health Office Expectations

- ◆ Students must have permission from their teacher or other staff member to come to the health office.
- ◆ While in the health office, wait your turn. Do not interrupt when health staff is helping another student.
- ◆ If a student takes daily medication, come to the health office on time.
- ◆ Be respectful of others in the health office.
- ◆ Use good behavior.

Recess Expectations

Safe at recess:

- Follow playground procedures*
- Remain on school grounds
- Walk on sidewalk when exiting the building to playground area
- Follow game rules
- Inform adult of unsafe behavior or incidents
- Stay away from unfamiliar adults or animals
- Line up when the whistle blows
- Use level "0" voice
- Hawks Walk: Eyes, Nose, Toes Forward; hands behind your back

Organized at recess:

- ◆ Put equipment away when finished
- ◆ Plan to start moving towards the teacher as recess comes to an end

Accountable at recess:

- ◆ Line up quickly when called.
- ◆ Listen for instructions.
- Be responsible for jackets and other belongings
- ◆ **Report these things to an adult (supervisor, teacher, principal, or other school staff).**

1. When someone is doing something dangerous that may harm themselves or others (throwing rocks or snow, using equipment in a dangerous manner, etc.)
2. When someone gets hurt
3. When someone steals or vandalizes something
4. When someone is being mean to you or another student (bullying, threats, or teasing)
5. When there is a fight
6. When you see a stranger on or around the playground or school
7. When you find broken playground equipment
8. When you see or find something that doesn't belong at school or on the playground (a broken bottle, beer cans, sharp objects, etc...)

Respectful at recess:

- Respect school property
- Share equipment
- Use positive talk
- Take turns
- Use good sportsmanship

Playground Procedures

Playground Equipment

- Get off equipment carefully
- Cross bars should be crossed using hands only
- One person on cross bars at a time
- If feet are on a bar, your hands should be on a bar as well
- When climbing the rope, go up and come down the same way
- Hands and feet to yourself while on equipment
- Go up the ladder, down the slide

Equipment

- Take care of all equipment
- Use equipment properly
- Return equipment to cart when finished
- Let teachers know when balls go over the fence

Field

- Share space on field for different activities
- Follow rules of the games
- Keep fields in good playing condition

Ways to Resolve Conflict on the Playground

Rock Paper Scissors

- ◆ **Rock: wins against scissors, loses to paper and stalemates against rock**
- ◆ **Paper: wins against rock, loses to scissors and stalemates against paper**
- ◆ **Scissors: wins against paper, loses to rock and stalemates against scissors**

Referee

- ◆ **Next person waiting in line will "MAKE THE CALL"**
- ◆ **Arguing or disagreeing with the call will cause you to miss a turn**
- ◆ **Replay**
- ◆ **If an agreement cannot be made quickly (5 seconds) Replay the last turn**
- ◆ **Waiting a Turn**
- ◆ **Next person in line counts to 30**

Arrival Expectations

Safe during arrival:

- Arrive at school no earlier than 7:40 am
- Walk into the building

Organized during arrival:

- Before arrival make sure all materials are in backpack (lunch kits, jackets, etc.)
- Give lunch money, dismissal notes, and any other items to your classroom teacher
- Avoid "detours" or "loitering".
- Level "0" or "1" voices

Accountable during arrival:

- Arrive at school on time (between 7:40 am – 7:50 am)
- Go straight to classroom when dismissed from breakfast in the cafeteria
- Students are expected to be in their classrooms, in their seats, ready to learn, when the bell rings at 7:55
- Arrivals after 7:55 am, report to office for a tardy slip

Respectful during arrival:

- Keep hands, feet, and objects to self
- Use soft voice
- Respect others' personal space
- Respond appropriately to adult directions

Dismissal Expectations

Safe during dismissal:

- Car Riders and Kids Club students are dismissed at 2:10 by a bell to the front lobby
- Students walk with their teacher when the dismissal bell rings to the buses at 2:20.
- Follow hallway expectations

Organized during dismissal:

- Be packed and ready to go
- Keep materials in backpack until arrival at home

Accountable during dismissal:

- Be where you need to be when you need to be there.

Respectful during dismissal:

- Keep hands, feet, and objects to self
- Use level "1" voice
- Respect others' personal space
- Respond appropriately to adult directions

Coatroom Expectations

Safe in the coatroom:

- ◆ Keep hands and feet to self
- ◆ Keep to the business at hand
- ◆ Keep your feet on the floor (no climbing)

Organized in the coatroom:

- ◆ Put hat, glove, etc. into coat sleeve and place coat over backpack
- ◆ Place backpack on hook after it is zipped
- ◆ Put supplies into cubbie
- ◆ Place boots neatly below coat

Accountable in the coatroom:

- ◆ Place your belongings into your assigned space at all times
- ◆ Respect the belongings of others

Respectful in the coatroom

- ◆ Respect personal space and the belongings of others
- ◆ Level "1" voices

Bus Expectations

Safe on the bus:

- Remain seated in one seat until bus comes to your stop
- Keep hands and objects inside bus, and out of the aisle
- Keep hands, feet, and objects to self
- Use a level "1" voice

Organized on the bus:

- Keep all materials inside backpack until arrival in classroom or home

Accountable on the bus:

- Keep backpack, lunch kits, hands, feet, and all other materials out of the aisle
- Board or exit the bus only at your stop
- Keep all food and drinks in backpack until off of the bus
- No eating or drinking on the bus

Respectful on the bus:

- Follow bus driver instructions
- Use soft voice
- Keep hands, feet, and objects to self
- Move over to allow others to sit in a seat



Classroom Expectations



Safe in the classroom:

- ◆ Follow directions of adults
- ◆ Get permission to leave the room
- ◆ Sit appropriately

Organized in the classroom:

- ◆ Raise your hand and wait to be recognized
- ◆ Focus on adult
- ◆ Have all supplies and materials organized

Accountable in the classroom:

- ◆ Follow the classroom procedures
- ◆ Get permission to leave the room
- ◆ Treat others as you would want to be treated
- ◆ Be courteous and kind to others

Responsible in the classroom:

- ◆ Actively listen and participate
- ◆ Do your personal best
- ◆ Keep classroom clean and neat